**แบบ 3**

**ใบขออนุญาตใช้รถยนต์ส่วนกลาง**

 วันที่ .............................................................

เรียน เลขานุการกรม

 ข้าพเจ้า..................................................................ตำแหน่ง........................................................................................

สำนัก/ศูนย์/ส่วน.................................................................ขออนุญาตใช้รถยนต์ไปราชการที่..................................................เพื่อ...........................................................................................................................................................................................

..................................................................................................................................................................................................ระหว่างวันที่......................................เวลา....................น. ถึงวันที่................................................เวลา...............................น.

พร้อมด้วย 1. .....................................................................ตำแหน่ง...........................................................................

 2. .....................................................................ตำแหน่ง...........................................................................

 3. .....................................................................ตำแหน่ง...........................................................................

 4. .....................................................................ตำแหน่ง...........................................................................

 5. .....................................................................ตำแหน่ง...........................................................................

 6. .....................................................................ตำแหน่ง...........................................................................

 7. .....................................................................ตำแหน่ง...........................................................................

 8. .....................................................................ตำแหน่ง...........................................................................

|  |  |
| --- | --- |
|  อนุญาต ................................................................. (..............................................................) | ............................................................ผู้ขออนุญาต(...........................................................).............................................................ผู้รับรอง(...........................................................)วันที่ ..................................................... |

ได้จัดรถยนต์...................................................................หมายเลขทะเบียน......................................................................พร้อม............................................................................................................................................เป็นพนักงานขับรถยนต์

 ....................................................................

 (...................................................................) ผู้จัด/ผู้ควบคุม

|  |  |
| --- | --- |
| ได้ตรวจสอบสภาพรถยนต์ก่อนนำออกไปใช้งานแล้ว □ สภาพปกติ □ ชำรุด (ระบุ)......................................................................................................................................................................................................................  ................................................................. (..............................................................) พนักงานขับรถยนต์ | .............................................................(...........................................................)ผู้อำนวยการส่วนยานพาหนะและอาคารสถานที่ |